



MGALLERY
HOTEL COLLECTION

F&B Coordinator / GM Assistant Trainee INK Hotel Amsterdam

Ready to get INKed? We are looking for you! INK Hotel Amsterdam is looking for an enthusiastic F&B Coordinator/ General Manager Assistant trainee. Due to the combination of two functions, this is the perfect opportunity to extend your knowledge on management level. Are you entrepreneurial, proactive and an independent worker? Then this is your change to start writing a new chapter in your own story!

What does the job entail?

This position is a combination of two functions. Perfect right? As an F&B coordinator you will support our Operational Manager Ruth in several projects to improve our F&B operation. You will prepare presentations and assist in creating new F&B concepts for Accor Hotels European council. Besides that you also support financial tasks such as day closings. As a General Management Assistant you will assist our General Manager Jolanda. You will help her on divers' projects and you will be the responsible person for the hotel audits.

A little bit more about us

INK Hotel Amsterdam MGallery by Sofitel is a luxurious lifestyle hotel and owes its name to the rich history of the building. Back in the days the Dutch newspaper 'De Tijd' was situated in this building. Every detail in our hotel brings us back to that time. Because of the fact that INK Hotel is the place 'Where stories are yet to be written'. Our restaurant PRESSROOM is the living room for our hotel guests and locals. Here we serve delicious dishes made by our INKredible kitchen staff and our bartenders create cocktails including their own personal touch.

Still reading? Of course you would like to know how it is to work at INK Hotel Amsterdam. First and most important, you will join a very close team wherein taking initiative is encouraged at all times. We all know each other and together we run the hotel. You will also get the opportunity to join one of the workgroups to extend your responsibilities:

Be Balanced: to develop a program for your colleagues on a fit & healthy lifestyle
ThINKables: to support colleagues in joy & sorrow
Planet 21: If you feel responsible for the planet, sustainability and diversity in our company.

What do you get from us?

As a trainee you will receive several benefits. Think of:

- Trainee allowance of € 500,- per month
- Discount on Accor hotels within the Benelux and the UK, also for your friends and family!
- Career opportunities within the Accor Group
- The possibility to join one of our project groups (ThINKables, Be Balanced and Planet 21)
- Free Bootcamp!
- And the best benefit of all, you will be part of an INKredible team 😊

Tick the box!

Does your story match our wishes? For this internship we are looking for a person who is:

- Speaking Dutch fluently and your English is INKredible. Every other language is a nice extra
- Service oriented and you like organizing
- Available for at least 20 weeks

Sounds good?

Do you see yourself working at INK Hotel Amsterdam already? We are looking forward to receive your CV and motivation letter. You can send this by e-mail to Takka and Iris via the e-mail address h1159-hr1@accor.com. Do you have a question? Feel free to send us an e-mail or a whatsapp message via +316 12517440 or give us a call via 020 627 5900.