



COVID-19 PRECAUTIONARY MEASURES

The health of our guests and employees is our utmost priority. Thus in order to address the COVID-19 situation, we have drawn up effective precautionary measures for our hotel. These measures are based on the requirements set out by the Federal Office of Public Health (FOPH) and the hotelleriesuisse industry association. State agencies are tasked with monitoring and ensuring the implementation of such precautionary measures throughout Switzerland. The precautionary measures outlined in this document remain valid until revoked.

BASIC RULES

Our precautionary measures ensure that the following requirements are met. For each of these requirements, adequate and appropriate steps have been taken to ensure implementation.

1. **HAND HYGIENE:** All our employees will clean their hands regularly and thoroughly. Touching objects and surfaces is to be avoided as far as possible.
2. **RESTAURANT & BAR:** Restaurant and bar staff will ensure that different groups of guests do not mix. Where groups exceed 5 persons we are legally obliged to take contact details from one group member in case contact tracing becomes necessary.
3. **SOCIAL DISTANCING:** Employees and all others will stay 1.50 metres apart from each other. For tasks which unavoidably require persons to be less than 1.50 metres apart, the risk to employees will be kept to a minimum by shortening the period of contact and/or putting in place appropriate protective measures.
4. **CLEANING:** All surfaces will be cleaned as appropriate and more frequently than usual.
5. **PEOPLE AT ESPECIALLY HIGH RISK:** People at especially high risk will be protected as appropriate.
6. **PERSONS SUFFERING COVID-19 SYMPTOMS AT WORK:** Employees with COVID-19 symptoms will be sent home and instructed to self-isolate in accordance with FOPH guidance.
7. **PARTICULAR WORK SITUATIONS:** Specific aspects of work and specific work situations will be taken into account in order to ensure the safety of all concerned.
8. **INFORMATION:** Employees and other persons concerned will be informed of the requirements and measures and employees will be involved in implementing the measures.
9. **MANAGEMENT:** The implementation of the measures will be coordinated and regularly analysed by the management to ensure that the precautionary measures are effective and are revised where necessary.
10. **COMPULSORY WEARING OF FACE MASKS:** Face masks are compulsory in all rooms accessible to the public. The protective mask may only be removed when seated in the restaurant.

On the following pages you will find more detailed information on the measures we are taking with regard to the points listed above.



1. HAND HYGIENE

Hand hygiene stations for guests are located at all entrances to the establishment.

All persons on site will wash their hands regularly with soap and water. This will occur prior to arrival, before and after breaks in particular. At workstations where washing hands is not possible, hand sanitizer will be used .

3. SOCIAL DISTANCING

In public areas floor markings have been applied to ensure 1.50-metre distancing by groups of guests and to manage the flow of persons on site.

The establishment will ensure that different groups of guests do not mix.

1.50-metre distancing in toilets is ensured by blocking off individual urinals or cubicles.

The establishment will ensure that employees avoid touching guests' belongings as far as possible.

The number of people in all areas is limited and the maximum number of occupants is displayed at each entrance.

4. CLEANING

The establishment will ensure regular and sufficient airing of rooms used by staff and guests. For rooms with air conditioning and ventilation systems, air recirculation will be avoided wherever possible.

Surfaces will be cleaned regularly and properly.

Key cards used by guests will be disinfected at check-in and check-out.

Surfaces in toilets that come into contact with people's hands will be regularly cleaned and disinfected, and this will be recorded on a cleaning chart.

Single-use wipes will be the preferred cleaning medium.

5. PEOPLE AT ESPECIALLY HIGH RISK

The provisions of [Art. 10c of Ordinance 2](#) issued by the FOPH on Measures to Combat the Coronavirus have been adopted in full and apply to the entire establishment and all employees.

6. PERSONS SUFFERING COVID-19 SYMPTOMS AT WORK

Employees with COVID-19 symptoms will be sent home and instructed to [self-isolate in accordance with FOPH guidance](#). Further measures will be introduced as necessary in line with the guidance from the individual cantonal medical authorities.

7. PARTICULAR WORK SITUATIONS

The establishment will either avoid the use of shared items such as table condiments, cutlery containers, butter dishes, etc. or will clean these after every use.

Disposable gloves will be changed every hour and will be disposed of in a closed bin.

These precautionary measures (particularly the minimum social distance of 1.50 metres) apply equally to deliveries and removal of goods and to waste removal.



8. INFORMATION

The hotel has informed its employees, especially those at especially high risk, of their rights and of the precautionary measures that apply on site.

The precautionary measures adopted in accordance with the FOPH are displayed in the entrance area. In particular, guests will be advised of the distancing rules and the necessity to avoid mixing with guests from other groups.

9. MANAGEMENT

Soap dispensers, hand sanitizers, single-use hand towels and cleaning agents (for objects and/or surfaces) will be refilled regularly. The company will ensure adequate supplies.

As far as possible, employees at especially high risk as defined in [Art. 10b of Ordinance 2](#) on Measures to Combat the Coronavirus will be given tasks that involve a low level of infection risk. The workplace has been redesigned to prevent all close contact between individuals, either by allocating individual rooms to employees or by providing a clearly demarcated workspace with a minimum distance of 1.50 metres to other persons. In cases when close contact is unavoidable, appropriate protective measures will be put in place according to the STOP principle (substitution, technical measures, organizational measures, personal protective equipment).

The establishment will not allow employees who are ill to be at work and will send any such employees home immediately.

The contact for safety in the workplace (site safety manager) will regularly check that the measures are being implemented.